

**Town of Bridgewater  
USE OF FACILITY REQUEST FORM**

**GROUP OR ORGANIZATION:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: Day: \_\_\_\_\_ Night: \_\_\_\_\_

**RESPONSIBLE PARTY:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: Day: \_\_\_\_\_ Night: \_\_\_\_\_

**EVENT:**

Facility Requested: \_\_\_\_\_  
Date and Hours Requested: \_\_\_\_\_  
Estimated number of participants: \_\_\_\_\_

**USE OF TOWNSHIP FACILITIES:**

The Town of Bridgewater will permit the use of Township facilities when such permission has been requested in writing and has been approved by Board of Selectman. Some circumstances may require the approval and participation of the Chief of Police and/or Fire Chief.

Priorities: Children Groups, Civic Organizations, Non-Profit Groups, Home Owners Associations, Bereavement or Memorial Services. (See Appendix A: Use of Town Buildings for additional details)

This form, filled in (front and back), along with a Certificate of Insurance Liability should be submitted to the Clerk at least one month in advance of the event.

*On behalf of the organization listed above, we agree to abide by the Town of Bridgewater rules and regulations.*

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**No permits will be granted unless the following signatures are obtained. Depending on specific circumstances, the Board of Selectmen may waive some of those approvals.**

I hereby certify that there is no objection to the granting of permission to this organization for the event as described.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Selectman)

\*\*\*\*\*

Waived \_\_\_\_\_ Yes/No

I hereby certify that there is no objection to the granting of permission to this organization for the event as described.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Chief of Police)

\*\*\*\*\*

Waived \_\_\_\_\_ Yes/No

I hereby certify that there is no objection to the granting of permission to this organization for the event as described.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Fire Chief)

HOLD HARMLESS AGREEMENT

Between Town of Bridgewater and

\_\_\_\_\_  
(Organization's Name and Address)

\_\_\_\_\_  
(Organization Phone)

\_\_\_\_\_  
(Organization Type ie: non-profit, corp., etc)

In consideration of the use of \_\_\_\_\_  
(Facility)

on \_\_\_\_\_ for the purpose of  
(Date or Dates)

\_\_\_\_\_  
(Purpose or Event Title)

the undersigned agrees to indemnify and hold the Town of Bridgewater and its officers, agents and employees harmless from any and all liability, claims, costs and attorney's fees arising out of the use of the above referenced property.

I understand that this Hold Harmless also requires that the Town of Bridgewater is indemnified from any losses or damages resulting from the acts or omissions from any guest, participant, visitor or other person attending the event herein referred to. Unless waived in writing by Town of Bridgewater, I agree to furnish a Certificate of

Insurance specifically naming the \_\_\_\_\_  
(Organization)

as an additional insured, providing general liability, bodily injury and property damage coverage with minimum limits of liability not less than \$\_\_\_\_\_.

In order to induce the Town of Bridgewater to accept this Hold Harmless

Agreement, the following information concerning the intended use of the premises is furnished:

- a. Alcoholic Beverages (will / will not) be served at this event.
- b. Total number of persons anticipated at this event is \_\_\_\_\_.
- c. Live entertainment (will / will not) be provided.
- d. Other: \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

as the binding act in deed of \_\_\_\_\_  
(Organization)

\_\_\_\_\_  
(Witness Signature)

\_\_\_\_\_  
(Organization Authorized Signature)