

Bridgewater Hebron Village District  
Meeting Minutes  
11-1-12

Commissioner Terry Murphy opened the Bridgewater Hebron Village District Commissioners meeting at 5:32pm on November 1, 2012.

Commissioners present: Terry Murphy, Derry Riddle, Kathleen Connor, Treasurer Henry Woolner

Public Present: Keith Mcbey, Joe Hogan, Bill White, Paul Vincent Migilore

The Commissioners reviewed the minutes of the August 22<sup>nd</sup> meeting. Kathleen asked that a sentence on page 2 be corrected. Derry moved to accept the minutes as corrected. Kathleen seconded the motion.

Vote in favor.

The Commissioners reviewed the minutes of the Oct 3<sup>rd</sup> meeting. Terry moved to accept the minutes as presented. Derry seconded the motion.

Vote in favor, Kathleen abstained.

The Commissioners reviewed the minutes of the Oct 24<sup>th</sup> meeting. Derry moved to accept the minutes as presented, Terry seconded the motion.

Vote in favor, Kathleen abstained.

Kathleen Conner will be stepping down as a Commissioner for the District, Terry and Derry thanked Kathleen for time and service to the District. Terry moved to appoint Bill White as a Commissioner to the District, Derry seconded the motion.

Vote in favor.

Bill White being present thanked the Board for appointing him as a Commissioner.

The Treasurer reviewed to date the profit and loss statement for the Commissioners. As on November 1<sup>st</sup> the seconded installment invoices where sent to the Towns of Hebron and Bridgewater. The Treasurer stated that all the State of NH MS forms had been submitted to the State of NH DRA dept, the rate for BHVD would .14 cents on the tax bills. The Treasurer reviewed the remainder of the accounts for the Commissioners.

The Commissioners met with Keith Mcbey from Bonnette Page and Stone. BPS will be working with the Commissioners to build the new environmental center at the school. The Commissioners and Keith reviewed the contract agreement for the work to be started. The contract is a front end contract for establishing a relationship between the District and BPS. The contract discussed the fee for the services, with no preconstruction fee, CM fee for contracts and outside bidding on the project. BPS is proposing a 100% savings; the savings will go back to the District. The contract lists BPS as the contract manager, with the Commissioners over seeing the project as well.

Keith asked for at least one signature to get the project started with contractors. Terry stated his only wish was to have a site manager; Keith said he understood the need to

have one. After some discussing Terry moved to accept the contract in its present form, Derry seconded the motion.

Vote in favor.

Terry signed the contract for the project to be started.

The Commissioners discussed the design and possible use of materials for the greenhouse as it moves along in the construction phases. The ground work would be done this fall, hopeful that the framing would be done as well. The District would like to wait until spring to have the concrete slab poured; this would prevent the possibility of the concrete cracking from the cold.

Contractor Joe Hogan asked questions on the design of the building; Keith stated he would be glad to discuss any questions Joe had.

The Commissioners thanked Keith for joining them to discuss the contract and the project and they looked forward to working with BPS again.

(See attachments)

At 7:05 Bill White moved to adjourn the meeting, Derry seconded the motion.

Vote in favor.

Meeting adjourned at 7:05pm.